

Job Description

To be responsible for the welfare and security of service users through the night.

To be responsible for the security of the building.

The successful applicant should be supportive and a reliable figure who can offer their support to adults with

autism spectrum conditions, who can at times present challenging behaviour.

To maintain written records. Communicate clearly and professionally with team members and members of

Senior Management or On-Call officer in case of an emergency.

Duties and Responsibilities:

1. To be responsible for the general welfare and security of service users at nighttime.
2. To support service users unable to sleep and deal professionally with incidents concerning service users' well-being.
3. To provide personal care for service users on a day-to-day basis.
4. Exchange information with residential staff team and liaise closely with sleep-in staff.
5. To assist with settling in the service users at nighttime.
6. To render personal assistance and minor first aid should the need arise.
7. During the hours of nighttime, ensure all service users' laundry is undertaken during shift unless an emergency arises.
8. Carry out domestic tasks, mopping floors, hovering, cleaning toilet areas, ensuring a hygienic environment.
9. Be responsible for building security during working hours, ensuring all exterior doors are locked.
10. Undertake minor caretaking duties.
11. In the event of an emergency or crisis beyond the scope of the postholder, contact a senior member of staff or On-Call officer for advice and assistance.
12. To carry out any other reasonable duties and responsibilities within the overall function commensurate with the grading and level of responsibilities of the post